



Approved Minutes

Regular City of Athol City Council Meeting

Held in the Council Room in City Hall

Tuesday, April 4, 2023

6:00pm Regular Council Meeting

Mayor Hill called the meeting to order at 6:01 P.M.

ROLL CALL: Present: Councilwoman Devine; Councilman McDaniel; Councilwoman Kramer; Councilman Cutaiar, Clerk/Treasurer-Lori Yarbrough; Public Works-Kevin Foster Not Present: Zach Jones, Attorney and Rand Wichman, City Planner.

REPORTS:

WATER REPORT- Lori submitted report written report for March. She read the totals aloud. March usage was at 4,683,919 gallons and coin haulers were 219,800 gallons. Coin Haulers money deposited in March was \$700.28. Metered water billed was \$20,682 and overage billed was \$38.00. Late fees were \$570.00. A reminder, Kevin found the leak which is why there was higher usage in past months.

PUBLIC WORKS REPORT – Kevin submitted a written report for March. Councilman McDaniel asked about the status on the repair for the ice dams and light up at the cemetery standpipe, and reminded Kevin to get the costs for the bins for rocks on the durapatcher so that is ready to go. There was also a brief conversation on how to address the sewer manhole covers in the northern meadows neighborhood. Kevin has some ideas to investigate.

ACTION ITEMS:

1) APPROVAL OF THE March 21st REGULAR MEETING MINUTES:

Motion by McDaniel, that we approve the last regular meeting minutes on the 21st, without amendments.

***DISCUSSION** * All in favor-none opposed. **Motion passed. ACTION ITEM**

2) APPROVAL OF BILLS AS SUBMITTED: Motion by McDaniel, that we approve paying the

March/April bills as submitted with no amendments. *DISCUSSION Lori did a brief review of a few of the items for the council. All in favor-none opposed. **Motion passed. ACTION ITEM**

3) DISCUSSION/APPROVAL for the Annual Renewal for the Athol Farmers Market.

Minor changes to this year's contract. Clerk, Lori recapped the few changes that were requested with the renewal agreement. They were related to signage, food vendors in the park, and the Christmas craft market in December. **Motion by Kramer, to approve the annual renewal for the Athol Farmers Market as presented and authorize the Mayor's signature.** *DISCUSSION Council wanted to make sure staff reminds the market of the upcoming construction on Bennett, which may impact their parking on a few of their weeks. **Roll Call:** Kramer-yes; McDaniel-yes; Cutaiar-yes; Devine-yes. **Motion passed. ACTION ITEM**

4) DISCUSSION/APPROVAL of the Notice of Award to Backroads Construction and authorize the Mayor's signature on the agreement for the 6th Street shop office. – Lori shared that USDA has approved the lowest bid and will allow for the project to move forward using the remaining grant funds as previously requested by the council. This motion will authorize staff to get things started

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and get all the agreements signed by the Mayor. **Motion by Devine to approve the Notice of Award and authorize the Mayor's signature for the contract with Backroads Construction for the office inside the 6th Street shop.** *DISCUSSION- Roll Call: McDaniel-yes; Cutaiar-yes; Devine-yes; Kramer-yes. **Motion passed. ACTION ITEM**

5) DISCUSSION/APPROVAL to Polish the Gym Floors – Kevin shared his request to polish the floor, as it has been about 6 years since it was last done, and it's time for a new coat to keep the gym floors in the best condition and protected. After a brief conversation the following motion was made: **Motion by Kramer to approve the polishing of the gym floors, not to exceed \$3,000.** * DISCUSSION – Roll Call: Cutaiar-yes; Devine-yes; Kramer-yes; McDaniel-yes. **Motion passed. ACTION ITEM**

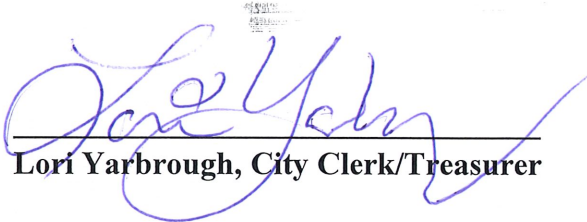
ANNOUNCEMENTS: City Council- Councilman Cutaiar asked 2 questions. 1st was when are we going to put a sign up on the swale in Northern Meadows like he asked before, so that the dirt bikes don't start up again once the snow melts. 2nd comment was about the corner of Alice Ct. and Forest Ave.; he has concerns with the trees obscuring the line of sight. They may need to get cut back or torn down, or we may need to put up a stop sign. Councilman McDaniel added similar feelings at 2 other spots around town. He feels that something needs to be done on the north side of Grove St, between Railroad and pastime. The trees are growing too close to the edge of pavement and it's going to cause problems. He also wants the vehicles, boats, and dead vehicles on 1st and Lorraine addressed, as he feels like they are blocking the site at the stop sign there too. Kevin then shared his last interaction with the railroad regarding him getting their help to clear the right of way. / **Mayor-** Wanted to add there is also a new unlicensed truck over on Grove that has been parking in the right of way. / **Staff Lori-** 1) You will see Bennett Street project documents come up on the next agenda, just like the 6th Street shop. You have already approved doing the work, but you did technically authorize the mayor to sign the agreement documents. 2) Regarding the Road Standard and the sight triangle at intersections: council had a discussion at the last meeting and Lori felt had come to a general consensus and direction of what you wanted to do, and Lori was going to relay that back to Stillman, but then Rand had a chance to review the document you had in your packets and sent an email basically recommending not to make any changes except the edge of pavement language verses the center of the street or curbs and sidewalks language. She felt it was different enough that she wasn't sure what exactly you wanted her to ask Stillman to do. After a brief conversation the council gave Lori the direction to still tell Stillman their desire on the edge of asphalt language, and the idea of options for exceptions, and bring back that language to the council as a discussion item at the next meeting. 3) HB166 appears to have passed. This was a bill Lori had mentioned before, regarding accessory dwelling units (ADU's) and if passed would not allow a county or city to ban ADU's. Rand had looked into it and shared that if it passes, he thinks we will have to amend the city code. We will investigate it more and get the attorney's take on this, but she wanted to make the council aware. 4) Lastly, Lori shared that Rand does have a draft of the amended SMA Ordinance and Erik with Panhandle Health District has also reviewed it, but Lori noticed he didn't propose a change in the length of time between the required pumping of the tanks. It has been set at every 5 years, but she wanted to recommend the city going longer, to maybe 7 or 8 years instead. The costs are increasing, and most people are single or 2 people in a family and it's not necessary to pump as often. This brought the Mayor back to a former question he had email to the city attorney a couple of months ago regarding the city having the authority to require septic pumping or not. The Mayor also suggested that he thinks maybe we just don't require pumping to happen at all. After a brief conversation the council wanted to know if they must require the pumping of the tanks, or if it is a choice for the city to determine if they want to or not? Kevin 1) Easter Egg Hunt this Saturday at 1pm. The park is all ready. He did multiple loads of leaf pick up from the park. 2) Shannon Thornton with ITD has retired, but he has been contacting her replacement, Trent, and he thinks they may be willing to help him get the 2 sets of RRFB's installed here in the next few weeks. 3) Talking with Welch, they have been on site doing some clean up of the tarps

and they are getting ready to get started on the sidewalks and get that finished up. 4) He was not sure if anyone noticed or not, but he got the sweeper running and cleaned up some streets before it stopped working again. He's not sure it has been used in many years, but he asked if maybe Shane can look at it with him, to see if he can get it running again. 5) He went to Intermountain Signs today and got more signs for the water haulers and no dogs in the park signs and hopes to get those up soon. 6) Spoke with a guy with Rock Springs Excavation to help dig for the bases of the RRFB's. So that may cost a little bit to get that done, but it should be done soon. 7) Ordered the water bulk hauler, they did the specs for it and Kevin has now sent it to Zack with Keller to review those. 8) Kevin has also been cleaning up around the shops and has taken over 1,480 lbs. of trash/concrete to the dump.

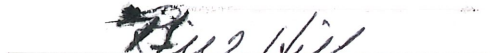
PUBLIC COMMENTS: None

ADJOURNMENT at 7:04pm

ATTEST:



Lori Yarbrough, City Clerk/Treasurer



Bill Hill, Mayor

Approved at Council on 4/18/23